



Lone Working Policy

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Derby Forest School is committed to ensuring that children, staff and contractors enjoy a safe working environment. Sessions are planned with high levels of staff to child ratios but it is recognised that there are occasions when staff may be in a situation where they are alone with children or in isolated situations. This method of working may introduce risks into a normally non-hazardous work activity.

This may on occasions such as:

- Toileting, nappy changing and intimate care - it is expected that doors are left open and a balance is found between respecting a child's privacy and Safeguarding and support needs when staff are helping children.
- Comforting a child that may be unwell in a quiet area
- Following a child's interest, as this may lead staff away with a child to explore an area
- Offering 1-2-1 support during toolwork or other activities.
- During small group activities

Apprentices, students and volunteers will not be left alone with children or undertake any kind of intimate care task unless they have had appropriate training and been assessed as competent by a manager.

Training

All practitioners have the training and/or skills for the role including:

- Paediatric first aid training
- Safeguarding / child protection training
- A relevant qualification or appropriate training

In addition to the above, all staff:

- Are aware of Emergency evacuation procedures
- Understand the Health and Safety policy and its requirements.
- Are aware of the Safeguarding and Child Protection Policy and associated Procedures
- Do not carry a personal mobile phone
- Are provided with a walkie talkie radio so that they can easily call for help or communicate with other staff as needed
- Are trained to use a Dynamic risk-benefit analysis approach that they can apply in any scenario

If you have any questions regarding this policy please speak to a manager.